

Feds Feed Families Donation Collection Request - DC Area

Please fill out this form and send to <u>FedsFeedFamilies@usda.gov</u> to request a pick-up of Feds Feed Families donations. This form must be submitted by COB on the designated deadline. If requests are submitted after the deadline, your donations will be picked up during the next month's collection.

Request deadline is COB June 16th for June 26th pickup

Request deadline is COB July 16th for July 30th pick up; cancellation notification by July 24th.

Request deadline is COB August 13th for August 27th pick up; cancellation notification by August 21st.

Attach to each box: Agency Name, Contact Name, and Contact Phone Number. If this information is not included, your agency will NOT receive credit for the donation.

Note: Donations must be located at the loading dock of your building by 7am on the date of collection.

If you have questions or concerns, please email FedsFeedFamilies@usda.gov

* Required
Name of Agency and Subcomponent * (e.g., USDA - NRCS, EPA - Office of Water, DOT - NTSB)
Building Stree Address *(e.g 1400 Independence Ave, SW)
Building City and State * (e.g. Washington, DC)
Location of Your Loading Dock * (e.g. C Street near 12th Street SW, Court 4)
Contact Name, Phone Number, Email Address * (Someone physically located at the pick-up building)
Name:
Phone: Email:
Alternate Contact Name, Phone Number, Email Address *
Name:
Phone:
Email:
Details of security procedures to access loading dock (Include all details of security procedure, including timeline info must be submitted prior to pick-up date)